



Minutes of the Executive Committee (EXC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Monday, April 18, 2016
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

Chris Sloan, Co-Vice Chair

Robert McKinley, Co-Vice Chair, Audit Committee Chair

Jeff Hawker, Finance & Operations Chair

Charles Henderson, Planning and Development Committee Chair

Bret Millburn, Stakeholder Relations Chair

Excused/Not in Attendance:

David Burton, Chair

Vice Chair Sloan called the meeting to order at 12:07 p.m. with four voting committee members present.

Vice Chair Sloan then yielded the floor to Sheldon Shaw, UTA Manager of Safety, for a safety message.

Closed Session.

Vice Chair Sloan indicated there were matters to be discussed in closed session related to litigation and personnel. A motion to move into closed session was made by Trustee Millburn and seconded by Trustee McKinley. The motion carried by unanimous consent with three aye votes and the EXC moved into closed session at 12:09 p.m.

Trustee Henderson joined the meeting during closed session at 12:20 p.m.

Open Session.

A motion to return to open session was made by Trustee Hawker and seconded by Trustee Millburn. The motion carried by unanimous consent with four aye votes and the EXC returned to open session at 12:28 p.m.

Action Taken Regarding Matters Discussed in Closed Session.

No action was taken regarding matters discussed in closed session.

Finance & Operations Committee (FOC)

Trustee Hawker indicated attendees at FOC meeting held on April 13, 2016 had discussed:

1. December 2015 and January and February 2016 Performance Dashboards.
 - a. Trustee Hawker requested that Bob Biles, UTA Vice President of Finance, review the performance dashboards. Discussion ensued. A motion to forward the December 2015 and January and February 2016 performance dashboards to the board agenda was made by Trustee Hawker and seconded by Trustee Henderson. The motion carried by unanimous consent.

2. 2015 Performance Recommendation.
 - a. Jerry Benson, UTA Interim President/CEO, requested he be allowed to deliver a presentation on UTA's 2015 performance to the board. A rating matrix for performance relative to the 2015 board goals was distributed. A motion to forward the 2015 performance recommendation to the board agenda reducing the performance evaluation points possible to 80 with points awarded as 55 was made by Trustee Hawker and seconded by Trustee Millburn. The motion carried by unanimous consent.
3. 2016 Vehicle Lease Parameters.
 - a. Richard Swenson, UTA Manager of Financial Services, explained the lease parameters resolution. A motion to forward the 2016 vehicle lease parameters to the board agenda was made by Trustee Hawker and seconded by Trustee Millburn. The motion carried by unanimous consent.

Vice Chair Sloan acknowledged Mike Reberg, Salt Lake City Community and Economic Development Director, and asked that he introduce himself to the EXC.

Planning and Development Committee (PDC)

Trustee Henderson indicated attendees at the PDC meeting held on April 13, 2016 had discussed:

1. Provo-Orem Transportation Improvement Project (TRIP) Interlocal Agreement.
 - a. Trustee Henderson summarized the interlocal agreement. A motion to forward the agreement to the board agenda was made by Trustee Henderson and seconded by Trustee McKinley. The motion carried by unanimous consent.

Stakeholder Relations Committee (SRC)

Trustee Millburn indicated that there were no items to forward to the board agenda from the SRC.

Audit Committee (AC)

Trustee McKinley indicated that there were no items to forward to the board agenda from the AC.

Other Business.

1. Jerry Benson introduced Nichol Bourdeaux as UTA's new Manager of Local Government Relations and Programs.

Action Items.

1. Approval of March 14, 2016 Meeting Report.
 - a. A motion to approve the March 14, 2016 meeting report was made by Trustee Henderson and seconded by Trustee Millburn. The motion carried by unanimous consent.

Board Coordination.

No board coordination items were discussed.

Set Board Meeting Agenda.

The board agenda was set as outlined in the EXC meeting.

Adjourn.

The meeting was adjourned at 12:56 p.m. by motion.

Transcribed by Cathie Griffiths
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